

ZOOM 101



Zoom is the leader in modern enterprise video communications, with an easy, reliable cloud platform for video and audio conferencing, collaboration, chat, and webinars across mobile devices, desktops, telephones, and room systems.

The Basics

Signing Up: <http://zoom.us/signup>

Scheduling a meeting:

<https://support.zoom.us/hc/en-us/articles/201362413-Scheduling-meetings>

Joining a meeting:

<https://support.zoom.us/hc/en-us/articles/201362413-Scheduling-meetings>

Frequently Asked Questions:

1. Can I Host Concurrent Meetings? **NO**

<https://support.zoom.us/hc/en-us/articles/206122046-Can-I-Host-Concurrent-Meetings->

2. Can I share my screen with attendees? **YES**

<https://support.zoom.us/hc/en-us/articles/201362153-Sharing-your-screen>

3. Can I record meetings? **YES**

<https://support.zoom.us/hc/en-us/articles/206277393-Finding-and-Viewing-Recordings>

4. Is Zoom Free? **Zoom offers a full-featured Basic Plan for free with unlimited meetings. Basic plan has a 40 minute time limit on meetings with three or more total participants.**

<https://zoom.us/pricing>

Support during Covid-19

<https://zoom.us/docs/en-us/covid19.html>

